

APPLICATION FOR
CURB CUT
RESIDENTIAL

CITY OF BROOKLYN PARK RIGHT-OF-WAY PERMIT REQUIREMENTS

- 1) Fill out application form. (96.41)
- 2) Plan approval by Engineering Department (96.41)
- 3) Submit Certificate of Insurance.

General Liability/Business Auto - \$1,500,000 Policy (96.45)
Workers Comp. - Per Statute 176.182
- 4) Submit a Permit Bond (minimum \$5,000.00) that speaks of the type of work. (96.44)
- 5) Pay the permit fee. (96.43) **NO REFUNDS.**
- 6) Use proper traffic control when working in or adjacent to streets. (96.01)
 - a) Short term: MnDOT Appendix "B"
 - b) Long term or roadway closure: Submit plan to Traffic Engineer
- 7) Follow City Ordinance 96.40.
- 8) Obtain all other State, County, Municipal or Miscellaneous Permits.
- 9) Schedule Inspection. Call Craig Runnakko (763) 493-8109 or (763) 493-8100. (96.21) or e-mail craig.runnakko@brooklynpark.org

RW
Permit # _____

Date _____

CITY OF BROOKLYN PARK
RIGHT-OF-WAY/UTILITY TAP PERMIT
(in accordance with ordinances 96.40, 99.16, 100.17)

I, _____ representing _____,

hereby request permission from the City of Brooklyn Park to enter onto the City right-of-way or easement for the purposes of _____

at _____.

I understand I must contact the Engineering Department prior to starting work. Any damage done within the City Right-of-Way shall be my responsibility to repair to the satisfaction of the Brooklyn Park Engineering Department.

I intend to start work by _____ and will complete the work by _____.

I further understand that I must comply with all sections of ordinance 96.40 including furnishing all barricades, temporary fencing, warning flashers, and trench protection necessary for the protection of the public.

Provisions:

- Insurance
- Bond

Name

Title

Telephone

E-mail Address

Approved _____
 City of Brooklyn Park
 Engineering
 craig.runnakko@brooklynpark.org
 or phone: (763) 493-8109 or (763) 493-8100

Inspected By _____

Date _____

ENGINEERING PERMIT REQUIREMENTS

BOND CHECKLIST FOR RIGHT OF WAY AND EXCAVATION/RECLAMATION PERMITS

The following memo is a general checklist to assist technicians in their attempt to identify the most important aspects of bond verification.

Normally the bond will consist of three pages:

- A) The bond itself.
- B) Corporate acknowledgement of contractor and surety.
- C) Power of attorney certification.

A) Regarding the bond itself we need to ascertain the following information:

1. The bond must be described as a **permit bond**.
2. It must be identified with a reference or claim number.
3. It must identify the principal (contractor) and the surety co.
4. It must identify them both as being bound to the owner (city).
5. The amount of the bond should be an amount as specified on the permit. The dollar amounts should be identified numerically in addition to being written out with words.
6. The permit bond should be specific as to the description of the type of work to be constructed (such as utility tap, street/curb/sidewalk cut, excavation/restoration).
7. The bond shall be good for at least one (1) year and begin on the date of the final inspection or testing as noted on the permit. Bonds that run continuous until cancelled will also be accepted.
8. The bond must be dated and signed by an authorized officer of the principal and by a representative of the surety (attorney-in-fact).
9. The bond should have a corporate seal which clearly identifies the surety co. Often times the principal chooses to affix their corporate seal as well.

B) Regarding the corporate acknowledgement:

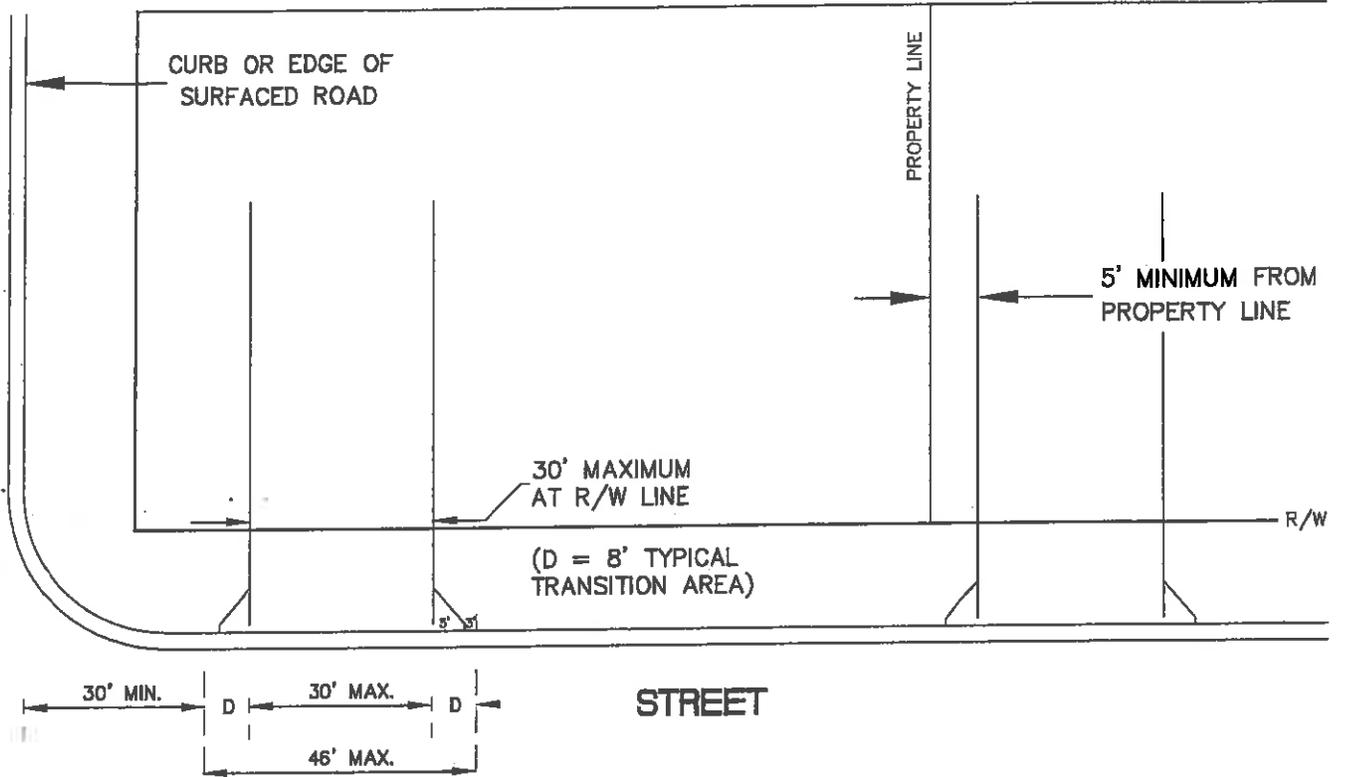
1. This is a standard form which is signed and dated by the principal and the attorney-in-fact representing the surety.

2. The dates are to be the same as on the bond itself.
3. The signatures are to be notarized by a notary whose commission has not expired. The notary is in fact stating that the individuals who signed the bond are the same people who signed the corporate acknowledgement.
4. The surety must be registered to do business in the State of Minnesota.

C) The power of attorney certification:

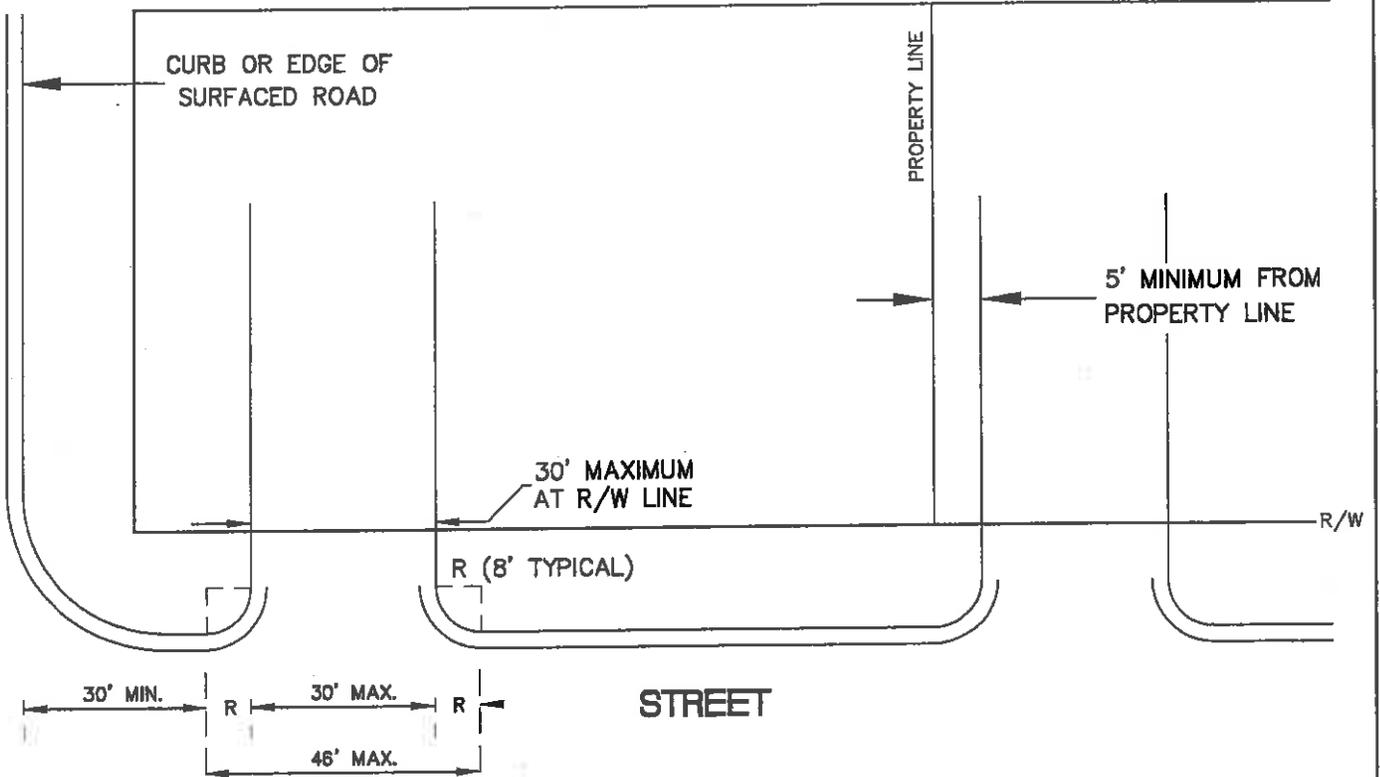
1. This is page three (3) and is generally a standard form.
2. It is a surety authorization, naming various individuals to sign and legally bind the bonding company.
3. The individual who signed page one, (bond) and page two, (the corporate acknowledgement) must also be listed on the certification (page three). This certification also describes the instruments that this individual is authorized to sign.
4. Page three (3) also has an assigned reference or claim number with an affixed corporate seal of the surety.
5. The certification date on this document must be the same as on the bond and the corporate acknowledgement.

STREET



NOTE: A MAXIMUM OF 40% OF FRONT YARD CAN BE HARD SURFACE

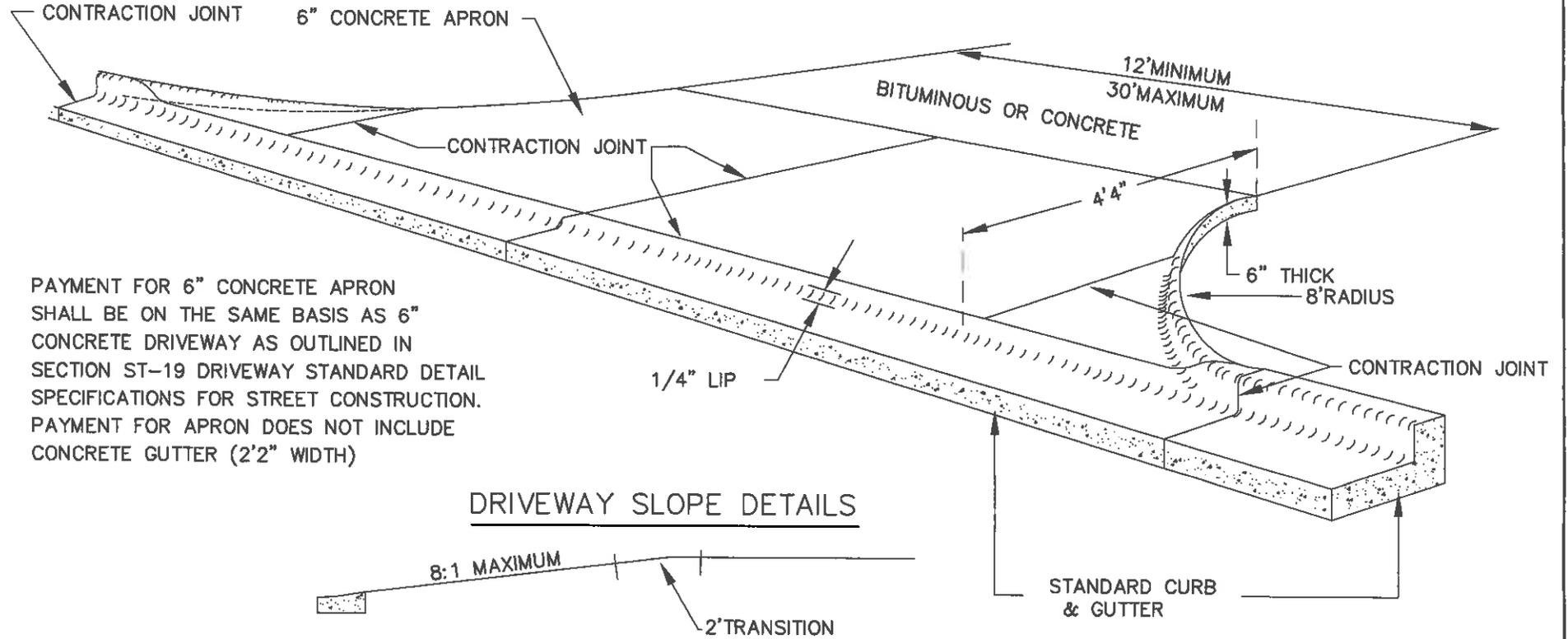
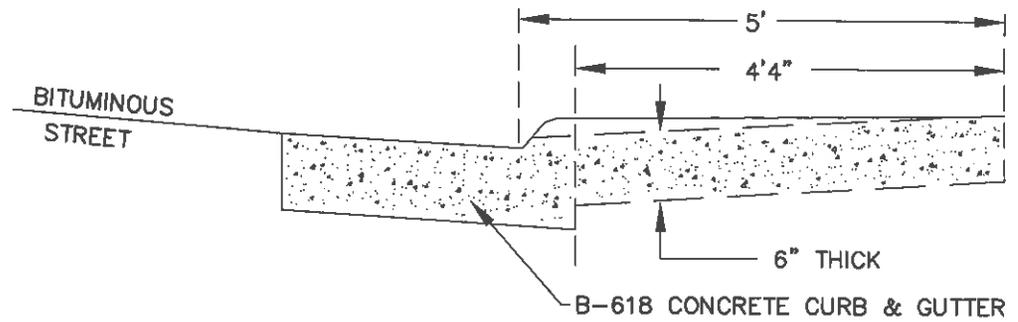
STREET



TYPICAL RESIDENTIAL DRIVEWAY LAYOUT CITY OF BROOKLYN PARK

NOT TO SCALE
5-2010

MATERIALS: MNDOT 3A32 CONCRETE MIX
W/6.5% ± 1.5% AIR ENTRAINMENT

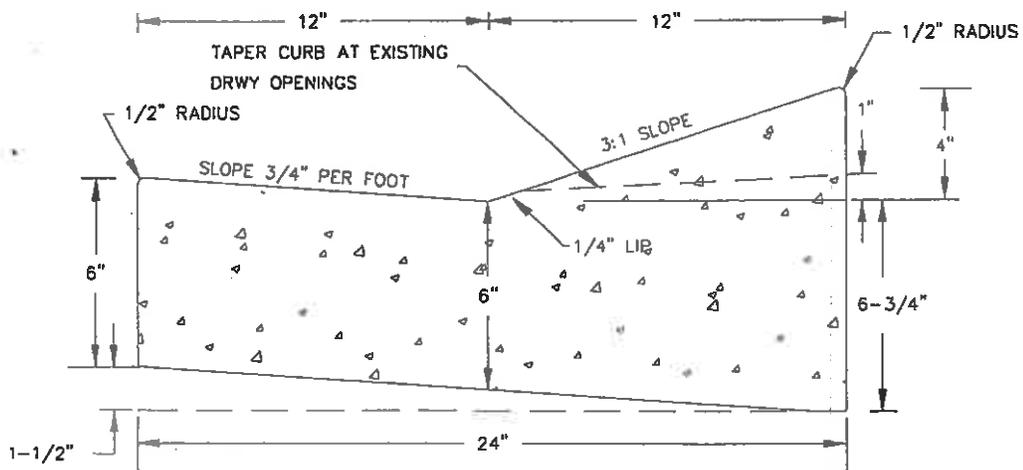


PAYMENT FOR 6" CONCRETE APRON SHALL BE ON THE SAME BASIS AS 6" CONCRETE DRIVEWAY AS OUTLINED IN SECTION ST-19 DRIVEWAY STANDARD DETAIL SPECIFICATIONS FOR STREET CONSTRUCTION. PAYMENT FOR APRON DOES NOT INCLUDE CONCRETE GUTTER (2'2" WIDTH)

DRIVEWAY SLOPE DETAILS

**TYPICAL RESIDENTIAL DRIVEWAY APRON
DETAIL DRAWING ST-7
CITY OF BROOKLYN PARK**

NOT TO SCALE
4-96
REVISED: 6-00
3-11

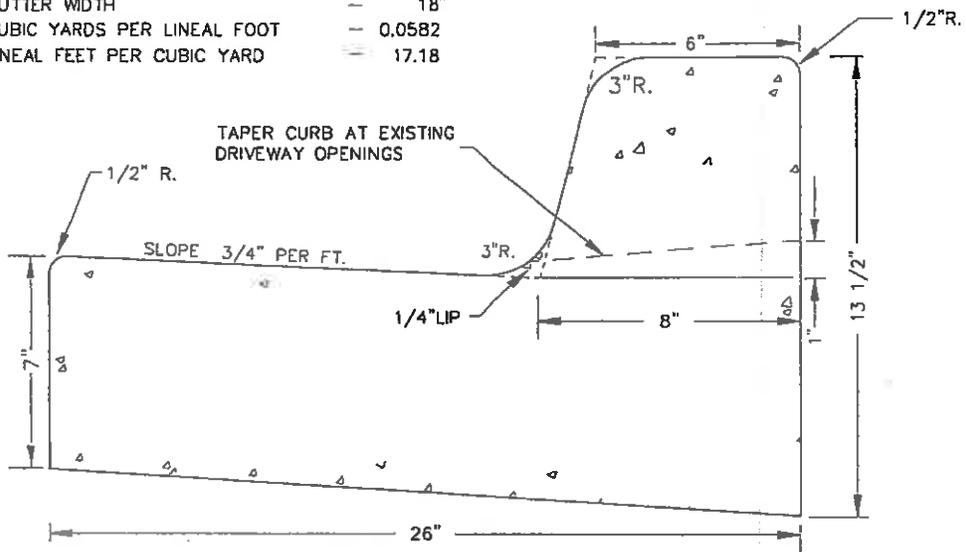


REFERENCE TO MN-DOT SPEC.	-	2531
DESIGN NO.	-	B.P.-412
GUTTER WIDTH	-	12"
CUBIC YARDS PER LINEAL FOOT	-	0.0444
LINEAL FEET PER CUBIC YARD	-	22.539

NOT TO SCALE
4-96

**BP-412 CONCRETE CURB AND GUTTER
DETAIL DRAWING ST-3
CITY OF BROOKLYN PARK**

REFERENCE TO MNDOT SPEC. — 2531
 DESIGN NO. — B-618
 GUTTER WIDTH — 18"
 CUBIC YARDS PER LINEAL FOOT — 0.0582
 LINEAL FEET PER CUBIC YARD — 17.18



**B-618 CONCRETE CURB AND GUTTER
 DETAIL DRAWING ST-2
 CITY OF BROOKLYN PARK**

NOT TO SCALE
 4-96