



**AUTOMATIC UTILITY BILL PAYMENT PROGRAM**

This auto-pay program is optional. When you enroll in the City of Brooklyn Park automatic payment program, you will still receive a utility invoice. The following message will appear on your payment stub reminding you not to make a payment.

**Do Not Pay – Automatic Withdrawal**

When this message appears on your billing invoice, it verifies we received your information and you are signed up for the program. Your payment for the full balance due on your account will be deducted from your checking or saving account on the due date. If you have any questions about your bill or about the automatic payment program, please call the City of Brooklyn Park Utility Billing Line at 763-493-8185

To enroll, complete this form and return it to the City of Brooklyn Park

**CITY OF BROOKLYN PARK UTILITY BILL AUTOMATIC PAYMENT AUTHORIZATION FORM**

By signing and returning this form you are authorizing the City of Brooklyn Park Utility Billing Department to automatically withdraw your utility payment directly from your bank account.

I understand that on the due date of each quarterly billing my account will be charged by the amount of any open invoices. I will continue to receive bills as I have in the past. To cancel or change bank accounts I must notify the City of Brooklyn Park prior to the due date on the most current bill. The City of Brooklyn Park requires that a new Authorization Form be filled out in the case of a change in banks and/or bank account.

SERVICE ADDRESS: \_\_\_\_\_

UTILITY ACCOUNT #: \_\_\_\_\_

PRINT YOUR NAME(s): \_\_\_\_\_

BANK NAME \_\_\_\_\_

BANK ROUTING # \_\_\_\_\_

SAVINGACCOUNT

BANK ACCOUNT # \_\_\_\_\_

CHECKINGACCOUNT

SIGNATURE \_\_\_\_\_

PHONE: \_\_\_\_\_ DATE: \_\_\_\_\_

Return completed form to City of Brooklyn Park, 5200 85th Ave N, Brooklyn Park, MN 55443  
Continue to pay your bill as usual until the following message appears on your bill  
“Do Not Pay – Bank Draft”.